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**TQF.5 Course Report**

**Course Code :** GEN0312

**Course Title :** Financial Literacy

**Credits :** 3(3-0-6)

**Semester /Academic Year :** 1 / 2020

**Students :** Bachelor of Business Administration

**Program in** Digital International Business

**Lecturer(s) :** Ms. Nalin Simasathiansophon

International College, Suan Sunandha Rajabhat University

**Course Report**

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| **Institution** : Suan Sunandha Rajabhat University**Campus/Faculty/Department** : International College |
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**Section 1: General Information**

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| **1. Course Code and Title :** GEN0312 Financial Literacy  |

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| **2. Pre-requisite (if any) :** None |
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| **3. Faculty Member(s) Teaching the Course and Sections** Ms.Nalin Simasathiansophon **Sections:** 01  **Room No.**  402  |

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| **4. Semester and Academic Year**Semester 1 Academic Year 2020 |

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| **5. Venue** International College, Nakhon Pathom Campus  |

**Section 2 : Actual Teaching Hours Compared with**

**Teaching Hours Specified in the Teaching Plan**

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| **1. Number of actual teaching hours compared with the teaching plan** |
| **Topics** | **No. of teaching hours in the plan** | **No. of actual teaching hours** | **Reason(s) (in case the discrepancy is more than 25%)** |
| ***Topic 1* *Introduction to Financial Literacy**** An overview of financial literacy
* Types of finance
 | 3 hours | 3 hours | - |
| ***Topic 2 Financial State**** Financial situation
* Financial life stages
 | 3 hours | 3 hours | - |
| ***Topic 3 Value of Money**** Definition
* How value of money has changed over time?
 | 3 hours | 4 hours | Students has been assigned homework to enhance understanding in terms of money and how to measure its value. |
| ***Topic 4 Financial Management**** Saving and investing
* Money management
 | 3 hours | 3 hours | - |
| * Budget planning
 | 3 hours | 3 hours | - |
| * Work & benefits
* Pensions & retirement
 | 3 hours | 3 hours | - |
| ***Topic 5 Household Debts**** Causes of household debts
* Borrowing
* Renting and Mortgaging
 | 3 hours | 4 hours | An hour dominated for the midterm exam review |
| ***Topic 6 Financial Activities**** Definition
* Transactions from creditors
* Types of loan
* Interest payments
 | 3 hours | 3 hours | - |
| * Transactions from investors
* Issuing stock
* Dividends
 | 3 hours | 3 hours | - |

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| **Topics** | **No. of teaching hours in the plan** | **No. of actual teaching hours** | **Reason(s) (in case the discrepancy is more than 25%)** |
| ***Topic 7 Acts and Contracts**** Buying contracts
* Lease contracts
* Loan contracts
 | 3 hours | 3 hours | - |
| ***Topic 8 Personal Financial Statement**** Balance sheet
 | 3 hours | 4 hours | Students need to practice Microsoft Excel. |
| * Income statement
 | 3 hours | 3 hours | - |
| * Cash flow statement
 | 3 hours | 3 hours | - |
| ***Class summary*** | 3 hours | 3 hours | - |
| **Total** | **42** | **45** |  |
| **2. Topics that couldn’t be taught as planned** |
| **Topics that couldn’t be taught (if any)** | **Significance of the topics that couldn’t be taught** | **Compensation** |
| None | None | None |
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| **3. Effectiveness of the teaching methods specified in the Course Specification**  |
| **Learning Outcomes** | **Teaching methods specified in the course specification** | **Effectiveness****(Use 🗸)** | **Problems of the teaching method(s) (if any) and suggestions** |
| **Yes** | **No** |
| 1. Morals and Ethics | 1. Attendance criteria
2. Observation
3. Open-end questions
 | 🗸 | - | - |
| 2. Knowledge | 1. Mid-term examination
2. Final examination
 | 🗸 | - | - |
| 3. Cognitive Skills | 1. Peer review
2. Group discussion
 | 🗸 | - | Students have a problem of gathering information and creative use of data. Thus, lecturer needs to encourage them to show more ideas to the class.  |
| 4. Interpersonal Skills and Responsibilities | 1. Cooperative learning
 | ✓ | - | Students need to improve interpersonal communication skill. Thus, lecturer encouraged them to share information with the class. |
| 5. Numerical Analysis, Communication and Information Technology Skills | 1. Hands-on technology
2. Group report
 | 🗸 | - | Students needed to practice ICT skills, especially Microsoft Excel. |

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| **4. Suggestions for Improving Teaching Methods** Group activities and discussion should be applied to maximize students’ analysis and creative skills. |

**Section 3 : Course Outcomes**

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| **1. Number of registered students** : 14 |
| **2. Number of students at the end of semester** : 13 |
| **3 Number of students who withdrew (W)** : 1 |
| **4. Grade distribution**

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| **Grade** | **No. of students** | **Percentage** |
| A | 8 | 5.71 |
|  A- | - | - |
|  B+ | 1 | 7.14 |
| B | - | - |
|  B- | 1 | 7.14 |
|  C+ | 2 | 14.28 |
| C | - | - |
| C- | - | - |
| D+ | - | - |
| D | - | - |
| D- | - | - |
| F | - | - |
| Incomplete (I) | 1 | 7.14 |

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| **5. Factors causing unusual distribution of grades (If any)** None  |

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| **6. Discrepancies in the evaluation plan specified in the Course Specification** |
|  6.1 Discrepancy in evaluation time frame |
| Details of Discrepancy | Reasons |
| None | None |
|  6.2 Discrepancy in evaluation methods |
| Details of Discrepancy | Reasons |
| None | None |

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| **7. Verification of students’ achievements** |
| Verification Method(s) | Verification Result(s)  |
| 1. Interview2. Group discussion3. Question & answer | 1. Students like hands-on activities in the class room. 2. Students were able to apply knowledge learnt in the classroom and transfer it to their friends by role-playing.3. Students could use creative skill in developing story in group project, role-playing. |

**Section 4 : Problems and Impacts**

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| **1. Teaching and learning resources** |
| **Teaching Problems:** None | **Impacts on students’ learning :** None |
| **Learning Resources Problems:**None | **Impacts on students’ learning :** None |

**2. Administration and organization**

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| **Problems from administration**None | **Impacts on students’ learning** None |
| **Problems from organization**None | **Impacts on students’ learning**None  |

**Section 5 : Course Evaluation**

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| **1. Results of course evaluation by students**  |
| * 1. Important comments from evaluation by students

 This course allows students to apply their knowledge learnt in the classroom with financial skill. |
|  1.2 Faculty members’ opinions on the comments in 1.1 Lecturer should use more active learning techniques to encourage students applying financial knowledge in the creative way. |
| **2. Results of course evaluation by other evaluation methods** |
| 2.1 Important comments from evaluation by other evaluation methods Students had a chance to practice their financial knowledge using mobile application. They also learn how to keep on track for saving and spending. |
|  2.2 Faculty members’ opinions on the comments in 2.1 Using role-playing makes students understand concept easily.  |

**Section 6 : Improvement Plan**

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| **1. Progress of teaching and learning improvement recommended in the previous Course Report** |
| Improvement plan proposed in Semester 3 Academic year 2019 - A plan to use active learning with students. | Results of the plan implementation (In case no action was taken nor completed, reasons must be provided.)- Students like hands-on activity because they can get the real financial knowledge from practicing it. |
| **2. Other improvements** There is a need to encourage students using Microsoft Excel when calculating personal financial net worth. |

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| **3. Suggestions for improvement for Semester 2 Academic year 2020** |
| Suggestions | Time Frame | Responsible person |
| A plan to use Microsoft Excel  | Throughout the semester | Aj.Nalin Simasathiansophon |
| **4. Suggestions of faculty member(s) responsible for the course**  None |

**Responsible Faculty Member/Coordinator:** Aj.Nalin Simasathiansophon

Signature......................................... Submission Date 28 December 2020

**Chairperson/Program Director:** ……………………………………..…………….

Signature............................................. Receipt Date ........................................