

**TQF.5 Course Report**

**Course Code :** GEN0312

**Course Title :** Financial Literacy

**Credits :** 3(3-0-6)

**Semester /Academic Year :** 1 / 2020

**Students :** Bachelor of Business Administration

**Program in** Digital International Business

**Lecturer(s) :** Ms. Nalin Simasathiansophon

International College, Suan Sunandha Rajabhat University

**Course Report**

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| **Institution** : Suan Sunandha Rajabhat University  **Campus/Faculty/Department** : International College |
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**Section 1: General Information**

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| **1. Course Code and Title :** GEN0312 Financial Literacy |

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| **2. Pre-requisite (if any) :**  None | |
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| **3. Faculty Member(s) Teaching the Course and Sections**  Ms.Nalin Simasathiansophon  **Sections:** 01  **Room No.**  402 |

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| **4. Semester and Academic Year**  Semester 1 Academic Year 2020 |

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| **5. Venue**  International College, Nakhon Pathom Campus |

**Section 2 : Actual Teaching Hours Compared with**

**Teaching Hours Specified in the Teaching Plan**

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| **1. Number of actual teaching hours compared with the teaching plan** | | | |
| **Topics** | **No. of teaching hours in the plan** | **No. of actual teaching hours** | **Reason(s) (in case the discrepancy is more than 25%)** |
| ***Topic 1* *Introduction to Financial Literacy***   * An overview of financial literacy * Types of finance | 3 hours | 3 hours | - |
| ***Topic 2 Financial State***   * Financial situation * Financial life stages | 3 hours | 3 hours | - |
| ***Topic 3 Value of Money***   * Definition * How value of money has changed over time? | 3 hours | 4 hours | Students has been assigned homework to enhance understanding in terms of money and how to measure its value. |
| ***Topic 4 Financial Management***   * Saving and investing * Money management | 3 hours | 3 hours | - |
| * Budget planning | 3 hours | 3 hours | - |
| * Work & benefits * Pensions & retirement | 3 hours | 3 hours | - |
| ***Topic 5 Household Debts***   * Causes of household debts * Borrowing * Renting and Mortgaging | 3 hours | 4 hours | An hour dominated for the midterm exam review |
| ***Topic 6 Financial Activities***   * Definition * Transactions from creditors * Types of loan * Interest payments | 3 hours | 3 hours | - |
| * Transactions from investors * Issuing stock * Dividends | 3 hours | 3 hours | - |

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| **Topics** | | | **No. of teaching hours in the plan** | | **No. of actual teaching hours** | | | | **Reason(s) (in case the discrepancy is more than 25%)** |
| ***Topic 7 Acts and Contracts***   * Buying contracts * Lease contracts * Loan contracts | | | 3 hours | | 3 hours | | | | - |
| ***Topic 8 Personal Financial Statement***   * Balance sheet | | | 3 hours | | 4 hours | | | | Students need to practice Microsoft Excel. |
| * Income statement | | | 3 hours | | 3 hours | | | | - |
| * Cash flow statement | | | 3 hours | | 3 hours | | | | - |
| ***Class summary*** | | | 3 hours | | 3 hours | | | | - |
| **Total** | | | **42** | | **45** | | | |  |
| **2. Topics that couldn’t be taught as planned** | | | | | | | | | |
| **Topics that couldn’t be taught (if any)** | | **Significance of the topics that couldn’t be taught** | | | | | **Compensation** | | |
| None | | None | | | | | None | | |
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| **3. Effectiveness of the teaching methods specified in the Course Specification** | | | | | | | | | |
| **Learning Outcomes** | **Teaching methods specified in the course specification** | | | **Effectiveness**  **(Use 🗸)** | | | | **Problems of the teaching method(s) (if any) and suggestions** | |
| **Yes** | | **No** | |
| 1. Morals and Ethics | 1. Attendance criteria 2. Observation 3. Open-end questions | | | 🗸 | | - | | - | |
| 2. Knowledge | 1. Mid-term examination 2. Final examination | | | 🗸 | | - | | - | |
| 3. Cognitive Skills | 1. Peer review 2. Group discussion | | | 🗸 | | - | | Students have a problem of gathering information and creative use of data. Thus, lecturer needs to encourage them to show more ideas to the class. | |
| 4. Interpersonal Skills and Responsibilities | 1. Cooperative learning | | | ✓ | | - | | Students need to improve interpersonal communication skill. Thus, lecturer encouraged them to share information with the class. | |
| 5. Numerical Analysis, Communication and Information Technology Skills | 1. Hands-on technology 2. Group report | | | 🗸 | | - | | Students needed to practice ICT skills, especially Microsoft Excel. | |

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| **4. Suggestions for Improving Teaching Methods**  Group activities and discussion should be applied to maximize students’ analysis and creative skills. |

**Section 3 : Course Outcomes**

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| **1. Number of registered students** : 14 |
| **2. Number of students at the end of semester** : 13 |
| **3 Number of students who withdrew (W)** : 1 |
| **4. Grade distribution**   |  |  |  | | --- | --- | --- | | **Grade** | **No. of students** | **Percentage** | | A | 8 | 5.71 | | A- | - | - | | B+ | 1 | 7.14 | | B | - | - | | B- | 1 | 7.14 | | C+ | 2 | 14.28 | | C | - | - | | C- | - | - | | D+ | - | - | | D | - | - | | D- | - | - | | F | - | - | | Incomplete (I) | 1 | 7.14 | |
| **5. Factors causing unusual distribution of grades (If any)**  None |

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| **6. Discrepancies in the evaluation plan specified in the Course Specification** | |
| 6.1 Discrepancy in evaluation time frame | |
| Details of Discrepancy | Reasons |
| None | None |
| 6.2 Discrepancy in evaluation methods | |
| Details of Discrepancy | Reasons |
| None | None |

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| **7. Verification of students’ achievements** | |
| Verification Method(s) | Verification Result(s) |
| 1. Interview  2. Group discussion  3. Question & answer | 1. Students like hands-on activities in the class room.  2. Students were able to apply knowledge learnt in the classroom and transfer it to their friends by role-playing.  3. Students could use creative skill in developing story in group project, role-playing. |

**Section 4 : Problems and Impacts**

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| **1. Teaching and learning resources** | |
| **Teaching Problems:**  None | **Impacts on students’ learning :**  None |
| **Learning Resources Problems:**  None | **Impacts on students’ learning :**  None |

**2. Administration and organization**

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| **Problems from administration**  None | **Impacts on students’ learning**  None |
| **Problems from organization**  None | **Impacts on students’ learning**  None |

**Section 5 : Course Evaluation**

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| **1. Results of course evaluation by students** |
| * 1. Important comments from evaluation by students   This course allows students to apply their knowledge learnt in the classroom with financial skill. |
| 1.2 Faculty members’ opinions on the comments in 1.1  Lecturer should use more active learning techniques to encourage students applying financial knowledge in the creative way. |
| **2. Results of course evaluation by other evaluation methods** |
| 2.1 Important comments from evaluation by other evaluation methods  Students had a chance to practice their financial knowledge using mobile application. They also learn how to keep on track for saving and spending. |
| 2.2 Faculty members’ opinions on the comments in 2.1  Using role-playing makes students understand concept easily. |

**Section 6 : Improvement Plan**

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| **1. Progress of teaching and learning improvement recommended in the previous Course Report** | | |
| Improvement plan proposed in Semester 3 Academic year 2019  - A plan to use active learning with students. | Results of the plan implementation (In case no action was taken nor completed, reasons must be provided.)  - Students like hands-on activity because they can get the real financial knowledge from practicing it. | |
| **2. Other improvements**  There is a need to encourage students using Microsoft Excel when calculating personal financial net worth. | |

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| **3. Suggestions for improvement for Semester 2 Academic year 2020** | | |
| Suggestions | Time Frame | Responsible person |
| A plan to use Microsoft Excel | Throughout the semester | Aj.Nalin Simasathiansophon |
| **4. Suggestions of faculty member(s) responsible for the course**  None | | |

**Responsible Faculty Member/Coordinator:** Aj.Nalin Simasathiansophon

Signature......................................... Submission Date 28 December 2020

**Chairperson/Program Director:** ……………………………………..…………….

Signature............................................. Receipt Date ........................................