



Report Form for Preparation for Professorship Development
International College Suan Sunandha Rajabhat University

1. Personal Information

Name-Surname Ms.Nalin Simasathiansophon **Position** Full-time Lecturer

Category ☒ Academic Staff ☐ Supporting Staff

2. Curriculum/ Topics of the Meeting/ Workshop/ Study Visit

Preparation for Professorship Development

3. Keynote Speaker in Meeting / Seminar/ Conference/ Study Visit

Associate Professor Chaweewan Kaewsaiha

4. Institute or Corporate hosted of the Meeting / Seminar/ Conference/ Study Visit

Room 306, International College, Suan Sunandha Rajabhat University

5. Duration of the Meeting / Seminar/ Conference/ Study Visit

8 May 2017

6. Budget use for Meeting / Seminar/ Conference/ Study Visit

None

7. Objectives of Meeting / Seminar/ Conference/ Study Visit

To prepare academic staffs for a professorship development

8. Conclusion from Meeting / Seminar/ Conference/ Study Visit

The workshop has been concern with the format of the supplementary of lecturers. Assoc.Prof. Chaweewan suggested that lecturers should make a plan of creating the supplementary. She also focused on the objectives of the course and topics should consistent with the domains of learning and student's learning outcomes. Learning and teaching resources should also be provided in every unit. Moreover, activities at the end of each unit should relate with objectives and learning outcome of each unit.

9. Problem and issues of the Meeting /Seminar/ Conference/ Study Visit

None

10. Benefit from Meeting /Seminar/ Conference/ Study Visit

- **To Yourself**

1. Understand the correct format of supplementary
2. Can apply with my supplementary for professorship development in academic year 2017

- **To the College/ Institution**

1. Prepare lecturers to professorship development program

11. Handouts or Important Documents related to Meeting /Seminar/ Conference/ Study Visit

Course Learning Management Plan

Course Code: Course Title:(---...-...)

Program:

International College, Suan Sunandha Rajabhat University

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Section 1 Course Rational and Objectives

This course is categorized in *Requirement Course/ Elective Course: Cluster in International Profession* of Bachelor /Master of Arts /Administration Degree, International College, SSRU.

At the end of this course, the student will be able to perform in the following areas of performance :

- (1) Able to;

(2) Able to;

(3) Able to

Section 2 Domains of Learning

The TQF (Thailand Quality Framework: HEd.) groups the kinds of learning expected of students into five domains as follows:

1. **Ethical and Moral Development:** Development of
 - habits of acting ethically and responsibly in personal and public life in ways those are consistent with high moral standards.
 - ability to resolve value conflicts through application of a consistent system of values.
2. **Knowledge:** Have the ability to understand, recall and present information including
 - knowledge of specific facts,
 - knowledge of concepts, principles and theories,
 - knowledge of procedures.
3. **Cognitive Skills:** Have the ability to
 - apply knowledge and understanding of concepts, principles, theories and procedures when asked to do so; and
 - analyze situations and apply conceptual understanding of principles and theories in critical thinking and creative problem solving when faced with unanticipated new situations.
4. **Interpersonal Skills and Responsibility:** Have the ability to
 - work effectively in groups, and exercise leadership;
 - accept personal and social responsibility; and
 - plan and take responsibility for their own learning.
5. **Numerical Analysis, Communication and Information Technology Skills :**
Have the ability to
 - use basic mathematical and statistical techniques;
 - communicate effectively in oral and written form; and
 - use information and communication technology.

Section 3 Course Characteristics

1. Course Outline

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2. Time Length per Semester (Lecture – Practice- Self Study)

Lecture (hours)	Practice / Field Work (hours)	Self Study (hours)	Remedial Class (hours)

Section 4 Student's Learning Outcomes

According to TQF (Thailand Quality Framework: HEEd.) with the standards of professional knowledge and experience for *undergraduate /graduate* students program in should have essence of knowledge and competencies in professional careers consisting of :

1. Ethical and Moral Development

To have ethic behavior (personal responsibility , corporate responsibility) and moral reasoning.

2. Knowledge

2.1 Have ability to describe

2.2 Have ability to identify

2.3 Have ability to relate

2.4 Have ability to select

2.5 Have ability to reproduce

3. Cognitive Skills

3.1 Have ability to (explain, generalize, infer, paraphrase, predict, illustrate, interpret, modify, solve, use, manipulate, apply, etc.)

3.2 Have critical thinking: (analyze, synthesis, compare, criticize, diagram, differentiate, distinguish, examine, experiment, model, outline, point out, test, develop, plan, etc.)

3.3 Have logical thinking: (assess, conclude, defend, evaluate, rate, summarize, support, value, etc.)

4. Interpersonal Skills and Responsibilities

4.1 Have responsibility for assignment

4.2 Can adjust to work in team both as leader or follower.

5. Numerical Analysis, Communication and Information Technology Skills

5.1 Have statistical and mathematical skills to present

5.2 Can use correct language in communication both in oral and written form.

5.3 Can use computer and IT to follow the current issues and progress of

Remark: For programs in which highly developed physical should be specified in an additional domain of **Psychomotor Skills**.

Section 5 Learning and Assessment Plan

Learning Outcomes	Assessment Activities	Time Schedule (Week)	Proportion for Assessment (%)
1. Ethical and Moral Development			
2. Knowledge			
3. Cognitive Skills			
4. Interpersonal Skills			

and Responsibilities			
5. Numerical Analysis, Communication and Information Technology Skills			

Section 6 Learning and Teaching Resources (APA Style)

1. Textbook and Main Documents

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2. Important Documents for Extra Study

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3. Suggestion Information (Printing Materials/Website/CD/Others)

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Section 7 Course Evaluation and Revising

1. Assignment(s) / Project (s)

1.1

1.2

2. Measurement and Evaluation (100 %)

2.1 Attendance %

2.2 Assignment(s) / Project (s) %

2.3 Quiz %

2.4 Mid-Term Exam %

2.5 Final Exam %

3. Grading Criteria

Grade	Scores	Value
A	86.00 – 100.00	4.00
A-	82.00 – 85.00	3.75
F	0 – 45.00	0
I		Incomplete
W		Withdraw

4. Teaching Revision

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5. Feedback for Achievement Standards

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6. Methodology and Planning for Course Review and Improvement

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12. Certificate of the Meeting /Seminar/ Conference/ Study Visit

None

13. Recommendations and Suggestion

The workshop provides a guideline to develop a supplementary.

(Reporter).....*Ns*.....

(Ms.Nalin Simasathiansophon)

30th May 2017

Comments from the Superior

The workshop met program expectation. The content was helpful.
I recommend that the workshop be repeated every year.

(Name).....*Dr. Yingsak Vongpetya*.....

(.....*Dr. Yingsak Vongpetya*.....
 Date*01/06/17*.....

☐ Round 1 (1 Oct 59-31 Mar 60)
☒ Round 2 (1 Apr 60-30 Sep 60)

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Name.....*Ms. Nalin Simasathiansophon*.....Reporter
 Position.....*lecturer*.....
 Name.....*Dr. Yingsah Vanpetty*.....Evaluator (Commander)
 Position.....*lecturer*.....

Note: Knowledge application on Meeting / Seminar/ Conference/Study visit will be evaluated by Head of program or Dean of International College as follow- for supporting staff 1. Staff will be evaluated by Head Office 2. Head Office will be evaluated by Dean of International College. For the academic staff 1. Lecturer will be evaluated by Head of program and 2. Head of program will be evaluated by Dean of International College