



TQF.3

Bachelor's Degree

Master's Degree

## **TQF.3 Course Syllabus**

Course Code: IAC3308 Course Title : Immigration, Customs and  
Quarantine  
Credits : 3(3-0-6)

Program: Airline Business International College  
Suan Sunandha Rajabhat University  
(SSRUIC)

Semester : 1 Academic Year : 2020

## Section 1 General Information

### 1. Codes and Course Title:

Course Code: IAL3308

Course Title (English): Immigration, Customs and Quarantine

### 2. Credits:3(3-0-6)

### 3. Curriculum and Course Category:

3.1 Curriculum: Bachelor of Arts in Airline Business (English Program)

3.2 Course Category:

- |                          |                   |                                     |                 |
|--------------------------|-------------------|-------------------------------------|-----------------|
| <input type="checkbox"/> | General Education | <input checked="" type="checkbox"/> | Required Course |
| <input type="checkbox"/> | Elective Course   | <input type="checkbox"/>            | Others .....    |

### 4. Lecturer Responsible for Course and Instructional Course Lecturer:

4.1 Lecturer Responsible for Course Ms. Nisara Paethrangsi

### 5. Contact/Get in Touch

Room Number 304 Tel. 091-4242454 E-mail: leknisara@gmail.com

### 6. Semester/Year of Study

6.1 Semester: 1 Year of Study: 2020

6.2 Number of the Students enrolled: 35

### 7. Prerequisite Course

Course Code: ..... Course Title..... or None

### 8. Co-requisite Course:(If any)

Course Code: ..... Course Title..... or None

### 9. Learning Location

Nakhon Pathom Learning Center

### 9. Last Date for Preparing and Revising this Course:

Date:15 August2020

## Section 2 Aims and Objectives

## 1. Course Aims

At the end of this course, the student will reach to five domains in the following areas of performance:

### 1.1 Morals and Ethics

- (1) Be able to deliver or to complete a required task at or the appointed time,
- (2) Be able to do the right thing according to the values, beliefs and principles they claim to hold,
- (3) Be able to make decisions in business according to moral concepts and judgments.

### 1.2 Knowledge

- (1) Able to understand the duty and responsibility of Immigration, Customs and Quarantine Department.
- (2) Able to understand the three main Government Agent that control inbound and out bound of passenger and goods at international Airport
- (3) Able to understand the law and regulations of Immigration, Customs and Quarantine and Thai Consular Department for passengers.
- (4) Able to understand the formalities of Immigration, Customs and Quarantine Department for travels who arrive or depart from Thailand
- (5) Able to correct practice as the regulations that provided by Customs and Quarantine Department for passenger. Finally, the student can make e-commerce for international trade and make import and export entries.

### 1.3 Cognitive Skills

- (1) The ability to gather and summarize information, and conduct research,
- (2) Self-study and sharing information to the class,
- (3) The ability to solve problems from case studies.

### 1.4 Interpersonal Skills and Responsibility

- (1) Be able to communicate in English
- (2) Be able to use English to solve airline business problem regarding safety management system.
- (3) Initiate some airline safety management ideas and have leadership.

### 1.5 Numerical Analysis, Communication and Information Technology Skills

- (1) Be able to use basic ICT skills and apply them to daily life,
- (2) Be able to use statistics and mathematics to solve business problems,

- (3) Be able to use IT to search for new knowledge and apply numerical analysis in communication with emphasis on practical and real life experiences.

**2. Objectives for Developing / Revising Course (content / learning process / assessment / etc.)**

According to TQF (Thailand Quality Framework: HEEd.) and the Teachers' Council of Thailand with the standards of professional knowledge and experience for requirement courses, graduate students program in Airlines Business should have essence of knowledge in learning management, classroom management, and educational quality assurance as follows:

**Section 3 Characteristics and Operation**

**1. Course Outline**

The course focuses on introduction to the departure formality, arrival formality, e- passport, types of passports, immigration bureau, security features, Schengen visa, visa on arrival, types of visa, visa exception, apply visa, automatic gate system, the customs department, tax refund, allowance, unaccompanied baggage, and plant and animal quarantine.

**2 . Time Length per Semester (Lecture – hours / Practice – hours / Self Study – Hours)**

Lecture (hours)	Remedial Class (hours)	Practice/ Field Work/Internship (hours)	Self Study (hours)
48	(By appointment/ Subject to individual needs)	-	96

**3. Time Length per Week for Individual Academic Consulting and Guidance**

(The lecturer responsible for course identifies the information, for example, 1 hour / week)

3.1 Self consulting at the lecturer's office: Room Number304

International College (Nakhon Pathom Education Center/SSRU)

3.2 Consulting via office telephone/mobile phone: 091-4242454

3.3 Consulting via E-Mail leknisara@gmail.com

3.4 Consulting via Social Media (Facebook/Twitter/Line)

FB:Lekpaeth

### 3.5 Consulting via Computer Network ( Internet/Web board)

Website:<http://www.teacher.ssru.ac.th/nisara>

## **Section 4 Developing Student's Learning Outcomes**

### **1. Morals and Ethics**

#### **1.1 Morals and Ethics to be developed**

- (1) Be able to deliver or to complete a required task at the appointed time.
- (2) Be able to do the right thing according to the values, beliefs and principles they claim to hold.
- (3) Be able to make decisions in business according to moral concepts and judgments.

#### **1.2 Teaching Strategies**

- (1) The team of students will help to remind other team members to be on time.
- (2) Provide an example of integrity in classroom such as no plagiarism.
- (3) Provide a case study that explains airline business ethics.

#### **1.3 Assessment Strategies**

- (1) Class attendance, class participation and behavior in class.
- (2) Students are able to apply their knowledge in practice i.e. airline safety campaign week, safety exhibition.
- (3) Evaluate from students responsibilities on their contribution on group project.

### **2. Knowledge**

#### **2.1 Knowledge to be developed**

- (1) Understanding the airline business theories and important case studies taught.
- (2) To be able to provide an analysis and provide the solution to real world problems

- (3) To be able to use airline business knowledge integrated with other disciplines.

## **2.2 Teaching Strategies**

- (1) Use case studies analysis learning
- (2) Use cooperative learning techniques.
- (3) Invite guest speaker who is an expert in the safety management in aviation business.

## **2.3 Assessment Strategies**

- (1) Test, midterm examination, and final examination.
- (2) Self – study and task assignment that sharing to the class.
- (3) The ability to solve problem, evaluate immigration formalities customs and quarantine.

## **3. Cognitive Skills**

### **3.1 Cognitive Skills to be developed**

- (1) The ability to gather and summarize information, and conduct research.
- (2) Self- study and sharing information to the class
- (3) The ability to solve problems from case studies.

### **3.2 Teaching Strategies**

- (1) Group presentation
- (2) Participation in competitions
- (3) Problem base learning

### **3.3 Assessment Strategies**

- (1) Evaluate individually and group project
- (2) Class activities and discussion and personal involvement

## **4. Interpersonal Skills and Responsibilities**

### **4.1 Interpersonal Skills and Responsibilities to be developed**

- (1) Be able to communicate in English
- (2) Be able to use English to solve airline business problem regarding safety management system.
- (3) Initiate some airline safety management ideas and have leadership.

### **4.2 Teaching Strategies**

- (1) Allow students with work in unfamiliar situation with new team members...
- (2) Practice safety awareness and encourage / communicate with people concerned
- (3) Use proper business English to communicate in class and with lecturers.

#### **4.3 Assessment Strategies**

- (1) How students participate in team work.
- (2) How student use English regards safety management on their presentation

### **5. Numerical Analysis, Communication and Information Technology Skills**

#### **5.1 Numerical Analysis, Communication and Information Technology to be developed**

- (1) Be able to use basic ICT skills and apply them to immigration formalities.
- (2) Be able to use statistics and mathematics to solve business problem.
- (3) Be able to use ICT in the work place and apply numerical analysis in communication airline and authority concerned.

#### **5.2 Teaching Strategies**

- (1) Use case studies and allow students to implement their knowledge of statistics and mathematics to identify and evaluate risks
- (2) Develop the learners with essential opportunities to enhance learning concepts and process for Immigration Customs, Quarantine and Consular.
- (3) Integration for group learning, and learner-oriented learning management. Discussion and presentation.

#### **5.3 Assessment Strategies**

- (1) Evaluate the correct application of statistics and mathematics to analyze case studies
- (2) Evaluate students' ability to present their project or exhibition
- (3) Evaluate students' ability to use computer do their project.

**Remark:** Symbol ● means 'major responsibility'

Symbol ○ means ‘minor responsibility’

No symbol means ‘no responsibility’

## Section 5 Lesson Plan and Assessment

### 1. Lesson Plan

Week	Topic/Outline	Hours	Learning Activities and Medias
1	Immigration, Customs, Quarantine Overview The duty and responsibility of Immigration, Customs, Quarantine department	3	<ul style="list-style-type: none"> <li>• Lecture and group discussion</li> <li>• Student-centered: Constructivist approaches and Cooperative learning</li> <li>• Shared learning dialogue</li> </ul>
2	Electronic passport	3	<ul style="list-style-type: none"> <li>• Online course</li> <li>• Student-centered: Cooperative learning approaches</li> <li>• Hands on activities</li> <li>• Shared learning dialogue</li> <li>• Individual assignment “ CIQ knowledge” 3 persons</li> </ul>
3	Type of passport	3	<ul style="list-style-type: none"> <li>• Lecture and group discussion</li> <li>• Student-centered: Cooperative learning approaches</li> <li>• Hands on activities</li> <li>• Shared learning dialogue</li> <li>• Individual assignment “ CIQ knowledge” 3 persons</li> </ul>
4	Type of visa - Schengen visa - Visa on arrival - Visa exemption	3	<ul style="list-style-type: none"> <li>• Lecture and group discussion</li> <li>• Student-centered: Cooperative learning approaches</li> <li>• Hands on activities</li> <li>• Shared learning dialogue</li> <li>• Individual assignment “ CIQ knowledge” 3 persons</li> </ul>
5	Immigration Law -Applying for a resident's visa in Thailand -Procedure for residence of foreign nationals within 24	3	<ul style="list-style-type: none"> <li>• Online course</li> <li>• Student-centered: Cooperative learning approaches</li> <li>• Hands on activities</li> <li>• Shared learning dialogue</li> </ul>



	hours. -Procedure for passenger staying in the Kingdom over 90 days		<ul style="list-style-type: none"> <li>• Individual assignment “ CIQ knowledge” 3 persons</li> </ul>
<b>6</b>	Departure and arrival formality -Automated gate machine -Passenger Examination Processing	3	<ul style="list-style-type: none"> <li>• Online course</li> <li>• Student-centered: Cooperative learning approaches</li> <li>• Hands on activities</li> <li>• Shared learning dialogue</li> <li>• Individual assignment “ CIQ knowledge” 3 persons</li> </ul>
<b>7</b>	Group presentation	3	<ul style="list-style-type: none"> <li>• Case study analysis</li> <li>• Social skill and team work Presentation and Public Speaking Skill</li> </ul>
<b>8</b>	Midterm Test	3	Paper Test
<b>9</b>	Quarantine rule and regulation -Plant Quarantine	3	<ul style="list-style-type: none"> <li>• Lecture and group discussion</li> <li>• Student-centered: Cooperative learning approaches</li> <li>• Hands on activities</li> <li>• Shared learning dialogue</li> <li>• Individual assignment “ CIQ knowledge” 3 persons</li> </ul>
<b>10</b>	Animal Quarantine	3	<ul style="list-style-type: none"> <li>• Lecture and group discussion</li> <li>• Student-centered: Fill out the form study</li> <li>• Self-study and E-learning</li> <li>• Individual assignment “ CIQ knowledge” 3 persons</li> </ul>
<b>11</b>	- Customs Procédures for Traveler at International Air port. -First port of arrival and and First port of departure	3	<ul style="list-style-type: none"> <li>• Lecture and group discussion</li> <li>• Student know and understand about Customs Law and Customs Tariffs Law</li> <li>• Self-study and E-learning</li> </ul>
<b>12</b>	-VAT - Tax refund	3	<ul style="list-style-type: none"> <li>• Online course</li> <li>• Hands on activities</li> <li>• Shared learning dialogue</li> </ul>
<b>13</b>	-Unaccompanied Baggage	3	<ul style="list-style-type: none"> <li>• Lecture and group discussion</li> </ul>

			<ul style="list-style-type: none"> <li>• Student-centered: Constructivist approaches and Cooperative learning</li> <li>• Hands on activities</li> </ul>
14	Group presentation	3	<ul style="list-style-type: none"> <li>• Assignment “ crew/pax duty free allowance and dangerous goods ”</li> </ul>
15	Document handling <ul style="list-style-type: none"> <li>• Identification</li> <li>• Prioritization</li> </ul>	3	<ul style="list-style-type: none"> <li>• Student centered</li> <li>• -Power point</li> </ul>
16	Review	3	Online course
17	Final Examination	3	<ul style="list-style-type: none"> <li>• Paper Test</li> </ul>

## 2. Learning Assessment Plan

	Learning Outcome	Assessment Activities	Time Schedule (Week)	Proportion for Assessment (%)
1	<b>Morals and Ethics</b> (1) Be able to deliver or to complete a required task at the appointed time. (2) Be able to do the right thing according to the values, beliefs and principles they claim to hold. (3) Be able to make decisions in business according to moral concepts and judgments.	Attendance criteria.	Every week	10%
2	<b>Knowledge</b> (1) Understanding the airline business theories and important case studies taught. (2) To be able to provide an analysis and provide the solution to real world problems. (3) To be able to use airline business knowledge integrated with other disciplines.	1. Test, midterm examination, and final examination. 2. Self –study and task assignment that sharing to the class.	Week 8 & 16	50%.
3	<b>Cognitive Skills</b> (1) The ability to gather and summarize information, and conduct research. (2) Self- study and sharing information to the class, (3) The ability to solve problems from	-Case studies analysis, - communication exercise	Throughout semester	20%

	case studies.			
4	<b>Interpersonal Skills and Responsibilities</b> (1) Be able to communicate in English (2) Be able to use English to solve airline business problem regarding safety management system. (3) Initiate some airline safety management ideas and have leadership.	- Cooperative learning - Group discussion	Throughout semester	10%
5	<b>Numerical Analysis, Communication and Information Technology Skills</b> (1) Be able to use basic ICT skills and apply them principles. (2) Be able to use statistics and mathematics to solve business problem. (3) Be able to use ICT in the work place and apply numerical analysis in immigration customs and quarantine agency.	- Project & Communication	Throughout semester	10%

## Section 6 Learning and Teaching Resources

### 1. Textbook and Main Documents

Limpongpan Sathit (2005), Customs Reforms and Modernization: strategy and Experience of Thai Customs, Manila: Asian Development Bank Press.

Manit Widhayatem (2002), Law for Customs Procedure, Public Relation Sub-Division; the Thai Customs Department Press.

Teingtrongpinyo Nitaya (2002), The Thai Customs Department: Role and Responsibilities, Public Relation Sub-Division; The Thai Customs Department Press.

Treruttanaset Pongsapak (2010), Customs Procedure for Travelers, Suvarnabhumi Airport Passengers Processing Customs Bureau; The Thai Customs Department Press.

### 2. Important Documents for Extra Study

### 3. Suggestion Information (Printing Materials/Website/CD/Others)

Website <http://www.Customs.go.th>, <http://www.Immigration.go.th>  
<http://www.doa.go.th/>, <http://www.aqi.dld.go.th>.

สำนักงานตรวจคนเข้าเมือง <https://www.immigration.go.th/>

**1. Strategies for Course Evaluation by Students**

Using survey questions to collect information from students' opinion to improve the course and enhance the curriculum.

**2. Strategies for Course Evaluation by Lecturer**

Exam result and observation

**3. Teaching Revision**

Classroom research

**4. Feedback for Achievement Standards**

Evaluation based on quizzes, paper, presentation, semester paper

**5. Methodology and Planning for Course Review and Improvement**

Encourage the students to do essential and external reading and submit paper and presentation on time. Find further study and information related to this course in library as well as internet.

**Curriculum Mapping Illustrating the Distribution of Program Standard Learning Outcomes to Course Level**

Courses	1. Morals and Ethics			2. Knowledge			3. Cognitive Skills			4. Interpersonal Skills and Responsibility			5. Numerical Analysis, Communication and Information Technology Skills			6. Other Domain ie. Learning Management Skills		
	● Major Responsibility									○ Minor Responsibility								
Course Category: Required course	1	2	3	1	2	3	1	2	3	1	2	3	1	2	3	1	2	3
Course Code IAL 3306 Course Title Airline Safety Management	●	○	○	●	○	●	●	○	○	○	●	○	●	○	○			