



## **TQF 5 - Course Report**

**Course Code:** GEN0301

**Course Title:** Information Technology for Communication

**Credits:** 3(3-0-6)

**Semester /Academic Year:** 1/2020

**Students:** All-63

**Lecturer:** Aj. Pongrapee Kaewsaiha

**International College, Suan Sunandha Rajabhat University**

# Course Report

**Institution:**

Suan Sunandha Rajabhat University

**Campus/Faculty/Department:**

International College

## Section1: General information

**1. Course code and title:**

GEN0301 - Information Technology for Communication

**2. Pre-requisite:**

None

**3. Faculty member(s) teaching the course and sections:**

Aj. Pongrapee Kaewsaiha

Airline 63 - Group 1: Thursday, 13:00 – 16:00

Airline 63 - Group 2: Thursday, 09:00 – 12:00

Airline 63 - Group 3: Tuesday, 13:00 – 16:00

Others: Mondat, 13:00 – 16:00

**4. Semester and academic year:**

Semester 1, Academic year 2020

**5. Venue**

International College, Suan Sunandha Rajabhat University,  
Nakhon-Pathom Campus

## Section 2: Completion of the lesson plan

### 1. Number of actual teaching hours compared with the lesson plan

Topic	Teaching hours		Remark
	Planned	Actual	
Course introduction	3	3	
Workshop 1: Office programs	15	15	
Workshop 2: Graphics and multimedia	6	6	
Online lecture via SSRUIC MOOC	12	12	
Course wrap-up	3	3	
Mid-term examination	3	3	
Final examination	3	3	
<b>Total</b>	<b>45</b>	<b>45</b>	

### 2. Topics that couldn't be taught as planned

Topics that couldn't be taught	Significance	Compensation
-	-	-

### 3. Effectiveness of the teaching methods specified in the course specification

Learning Outcomes	Teaching methods specified in the course specification	Effective?		Problems and suggestions
		Yes	No	
1. Morals and ethics	1. Class regulation 2. Privacy awareness 3. Digital citizenship	✓	-	-
2. Knowledge	1. E-learning 2. Emerging technology	✓	-	-
3. Cognitive skills	1. Work-integrated learning 2. Soft-skill development	✓	-	-
4. Interpersonal skills and responsibilities	1. Collaborative learning 2. Group assignments	✓	-	-
5. Numerical analysis, communication and information technology skills	1. ICT-assisted 2. Use of English	✓	-	-

### 4. Suggestions for improving teaching methods

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## Section 3: Course outcomes

### 1. Number of registered students:

93

### 2. Number of students at the end of semester:

81

### 3 Number of students with defective status:

12

### 4. Grade distribution

Grade	No. of students	Percentage	Remark
A	20	24.69	
A-	13	16.05	
B+	8	9.88	
B	12	14.81	
B-	5	6.17	
C+	3	3.70	
C	9	11.11	
C-	-	-	
D+	-	-	
D	-	-	
D-	-	-	
F	-	-	
Withdraw (W)	-	-	
Incomplete (I)	11	13.58	
<b>Total</b>	<b>81</b>	<b>100.00</b>	

*Remark: Regrade students not included*

### 5. Factors causing unusual distribution of grades (if any)

-

## 6. Discrepancies in the evaluation plan specified in the course specification

### 6.1 Discrepancy in evaluation time frame

Details of Discrepancy	Reasons
Practical works took a lot of time to grade.	There was only one teacher.

### 6.2 Discrepancy in evaluation methods

Details of Discrepancy	Reasons
-	-

## 7. Verification of students' achievements

Verification Method	Verification Result
Program committee approval	Approved

## Section 4: Problems and impacts

### 1. Teaching and learning resources

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### 2. Administration and organization

<b>Problems from administration:</b> None	<b>Impacts on students' learning:</b> None
<b>Problems from organization:</b> None	<b>Impacts on students' learning:</b> None

## Section 5: Course evaluation

### 1. Results of course evaluation by students

To be reviewed by the administration board.

### 2. Results of course evaluation by other evaluation methods

None

## Section 6: Improvement plan

### 1. Progress of teaching and learning improvement recommended in the previous course report

Bring hand-on activities to the first half of the semester.

### 2. Other improvements

None

### 3. Suggestions for improvement for Semester 1, Academic year 2021

Suggestions	Time Frame	Responsible person
Update course materials and activities	July 2021	Aj. Pongrapee Kaewsaiha

### 4. Suggestions of faculty member(s) responsible for the course

New technologies are introduced in almost every day. Course contents get outdated easily and must be revised in every semester.

#### Responsible faculty member/Coordinator:

Signature.....Submission Date.....

#### Chair/Program director:

Signature.....Received Date .....