TQF 5. Course Report

Course Code: GEN 0206

Course Title: English for Academic Purposes

Credits: 3(3-0-6)

Semester /Academic Year: 2/2020

Students: Bachelor of Business Administration Program in International Business (Chinese Students)

Lecturer (s):   Dr. Siripen Yiamjanya

College of Hospitality Industry Management
Suan Sunandha Rajabhat University

Course Report

Name of Institution: Suan Sunandha Rajabhat University

Campus/Faculty/Department: College of Hospitality Industry Management

Section 1: General Information

1. **Course title and code:** GEN 0206 – English for Academic Purposes
2. **Pre-requisite:** None
3. **Faculty Member(s) Teaching the Course and Sections:** Dr. Siripen Yiamjanya / Section: IB 63 (Chinese Students)
4. **Course semester/academic year:** Semester 2/ 2020
5. **Venue:** Online, College of Hospitality Industry Management, Suan Sunandha Rajabhat University, Nakhon Pathom Campus

Section 2: Actual Teaching Hours Compared with Teaching Hours Specified in the Teaching Plan

1. **Number of actual teaching hours compared with the teaching plan**
   Specify teaching topics, teaching hours according to the plan, and actual teaching hours. If the actual teaching hours are different from the plan by more than 25%, specify the reasons.

Teaching Topics	No. of teaching hours in the plan	No. of actual teaching hours	Reason(s) (in case the discrepancy is more than 25%)
Unit 1: Paragraph Structure	3	3	-
Unit 2: Unity and Coherence Technique	3	3	-
Unit 2: Unity and Coherence Technique (Continued on Logical Order)	3	3	
Unit 3: Supporting Details, Facts, Quotations and Statistics	3	3	-

Teaching Topics	No. of teaching hours in the plan	No. of actual teaching hours	Reason(s) (in case the discrepancy is more than 25%)
Unit 3: Supporting Details, Facts, Quotations and Statistics (Continued on Statistics)	3	3	-
Unit 4: Chronological Order: Process Essay	3	3	-
Unit 5: Cause/ Effect Essay	3	3	-
Unit 6: Comparison/ Contrast Essay	3	3	-
Practice 1	3	3	-
Practice 2	3	3	-

2. **Topics that couldn't be taught as planned**

Topics that couldn't be taught (if any)	Significance of the topics that couldn't be taught	Compensation
-	-	-

3. **Effectiveness of the teaching methods specified in the Course Specification**

Learning outcomes	Teaching methods specified in the course specification	Effectiveness		Problems of the teaching method (s) (if any) and suggestions
		Yes	No	
1. Ethics and Morals (1) Be able to deliver or to complete a required task at the appointed time. (2) Be able to do the right thing according to the values, beliefs, and principles they claim to hold.	(1) The team of students will help to remind other team members to be on time. (2) Provide an example of integrity in classroom such as no plagiarism. (3) Provide a case study that explains business ethics.	√ √ √		As the class was conducted mostly on the online path (using Dingtalk as it is convenient for the students in China), so the lecturer needed to ask the students more often to check if they remained and concentrated the lesson and to check their understanding as well. The lecture used DingChat to encourage their participation.

Learning outcomes	Teaching methods specified in the course specification	Effectiveness		Problems of the teaching method (s) (if any) and suggestions
		Yes	No	
2 Knowledge (1) Be able to highlight important aspects of English language for academic purposes. (2) Be able to describe definitions of terms used in English for academic purposes. (3) Be able to summarize the general process of writing and presenting academic works using English.	(1) Use blended learning methods. (2) Use cooperative learning strategies.	√ √		Most students have limited English proficiency especially in speaking, but their writing is compromising due to the use of Google Translation Technology. The lecturer therefore encouraged them to read and answer questions in each activity so that they can practice pronunciation and speaking as well as learning new words.
3. Cognitive Skills (1) Be able to identify words, phrases and sentences used English for academic purposes and correctly use them. (2) Be able to interpret, giving opinions and discuss for given texts/ media with relevant supporting details. (3) Be able to give example of English work for academic purpose with students' interpretations.	(1) Group presentations (2) Blended learning methods (3) Problem-based learning	√ √ √		In each class there was practice session. The lecturer tested the students' understanding by asking questions individually in each practice session (after lecturing/ explaining the linguistic and technique parts).
4 Interpersonal Skills and Responsibilities (1) Possess responsibilities in dealing with assigned works. (2) Be able to work with others as both leader and follower. (3) Be able to use adequate method for interpersonal communication and discussion.	(1) Allow students with work in unfamiliar situation with new team member. (2) Practice business and management manner and how to deal with customer. (3) Use advance business English to communicate in class and with lecturers.	√ √ √		Homework/ assignments were given almost every week and the students were asked to submit their assignments before the start of next class.

Learning outcomes	Teaching methods specified in the course specification	Effectiveness		Problems of the teaching method (s) (if any) and suggestions
		Yes	No	
5. Numerical Analysis, Communication and Information Technology Skills (1) Be able to express in English to reflect opinions in academic style of speaking and writing. (2) Be able to do self-study and share information to the class. (3) Be able to use basic ICT skills and apply them to learning.	(1) Use case studies that allow students to implement their knowledge of statistics and mathematics to solve problem. (2) Use activities such as encouraging students to show their work in an exhibition. (3) Students will form a team and do the group projects that require two-way communication and develop their social skills.	√ √ √		In this class, the students needed to retrieve much information from the Internet/ digital technology as part of information research for their academic writings and presentations.

4. Suggestions for Improving Teaching Methods

Use blended learning method with various Learning Management System (LMS) to encourage class discussion, small-group work and students' time management and self-preparation.

Section 3: Course Outcomes

1. **Number of students registered for the course:** 23 students

2. **Number of students at the end of the semester:** 23 students

3. **Number of students who withdrew from the course:** - student

4. **Distribution of scores level (grade)**

Student's score as percentage	Grade	Total	Percentage
86 – 100	A	6	26.09
82 – 85	A-	8	34.78
78 – 81	B+	2	8.70
74 - 77	B	7	30.43
70 – 73	B-	-	-
66 – 69	C+	-	-

62 – 65	**C**	-	-
58 – 61	**C-**	-	-
54 – 57	**D+**	-	-
50 - 53	**D**	-	-
46 - 49	**D-**	-	-
0 - 45	**F**	-	-
	I	-	-
	W	-	-

5. Factors causing unusual distribution of grades (If any): None

6. Discrepancies in the evaluation plan specified in the Course Specification

6.1 Discrepancy in evaluation time frame

Details of Discrepancy	Reasons
-	-

6.2 Discrepancy in evaluation methods

Details of Discrepancy	Reasons
-	-

7. Verification of students' achievements

Verification Method (s)	Verification Result(s)
At the end of the course, the students were asked to do an evaluation for their learning outcomes, as well as evaluation for lecturer's teaching. The verification uses assessment of the concordance between TQF3 and TQF 5	The verification was completed.

Section 4: Problems and Impacts

1. Teaching and learning resources

Teaching Problems:	Impacts on students' learning:
-	-

2. Administration and organization

Problems from administration	Impacts on students' learning
-	-

Section 5: Course Evaluation

1. **Results of course evaluation by students**

    1.1   Important comments from evaluation by students

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    1.2   Faculty members' opinions on the comments in 1.1

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2. **Results of course evaluation by other evaluation methods**

    (1)   Important comments from evaluation by other evaluation methods

-

    (2)   Faculty members' opinions on the comments in 2.1

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Section 6: Improvement Plan

1. **Progress of teaching and learning improvement recommended in the previous Course Report**

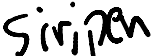| Improvement plan proposed in Semester 2 Academic year 2019	Results of the plan implementation (In case no action was taken nor completed, reasons must be provided.)
- This was the first time teaching this course.	-

2. **Other improvements**

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3. Suggestion and improvement of the plan for the next semester/academic year

Suggestions	Time Frame	Responsible Person
Use blended learning method with various Learning Management System (LMS) to encourage class participation, small-group work and students' time management and self- preparation. Also, utilize more various sources of academic works for students' learning from them.	Throughout the semester	Dr. Siripen Yiamjanya

4. Suggestions of faculty member(s) responsible for the course

Apart from academic English for writing, English presentation for academic works can also be more emphasized such as technical expressions and words.

Responsible Faculty Member/Coordinator: Miss Siripen Yiamjanya

Signature *Siripen* Submission Date: May 21, 2021

Chairperson/Program Director: ………………………………….

Signature... Date Received ....